

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Tuesday, July 5, 2016, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman
Dr. Margaret T. Lee, Vice-Chairman
Peggy R. Wiley
Raymond L. Bryant, Jr.

Chairman Ferguson called the meeting to order.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with one added item – Item D, New Business: Revised Engineering Contract with B&B Consultants.

Dr. Lee moved, seconded by Mr. Bryant, to approve the Agenda as amended. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Mr. Bryant moved, seconded by Dr. Lee, to approve the Consent Agenda consisting of the following items. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Minutes from the meeting of June 20, 2016

Budgetary Matters consisting of the following: Fund #001 – Journal Voucher #8, in the amount of \$13,980.00, Journal Voucher #16, in the amount of \$831.00 and Journal Voucher #17, in the amount of \$469.89, all of which are incorporated herein by reference.

Warrants:

Approval of Total Accounts Payable for July 5, 2016, in the amount of \$112,241.10

Approval of Accounts Payables for the General Fund, in the amount of \$109,940.00

Approval of Accounts Payables for Special Projects, in the amount of \$2,301.10

Approval of Payroll for June 30, 2016, in the amount of \$98,109.95

In Re: Three Creek SCADA Project

Mr. Glen Gibson addressed the Authority stating that the Authority needed to procure a contractor for the Three Creek Wastewater Treatment Plant SCADA project. He stated that on September 21, 2015, the Authority adopted Resolution #15-69, authorizing the Authority to procure the equipment and programming by competitive negotiation. He also stated that Staff had advertized for this service in the local newspaper and mailed requests for proposals to SCADA contractors on the Authority's Bid List. He further stated that members of the Authority's Staff and Mr. Carroll interviewed three SCADA contractors on May 20, 2016. Mr. Gibson then stated that Staff concluded Dorsett Technologies should be selected to provide the service. He stated that the project would replace the 27 year old control system at the Three Creek Wastewater Treatment Facility and four large wastewater pump stations. He then requested that the Authority approve the following:

- Award the SCADA contract to Dorsett Technologies, in the amount of \$129,000, and
- Authorize the Authority Director to execute a contract prepared by the County Attorney, Mr. Russell Slayton.

Mr. Bryant moved, seconded by Dr. Lee, to approve Staff's recommendations regarding the Three Creek SCADA Project. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Dominion Utilities Contract A

Mr. Gibson stated that the contracts would construct a large part of the Phase I Improvements, required to provide service to the Dominion Power Plant. He stated that the Authority received sealed bids from contractors for each of the proposed contracts.

He also noted the lowest responsible bid and the base bid amount for each contract as follows:

- Contract A for a 500,000 gallon elevated storage tank with Caldwell Tanks, Inc. at a bid of \$1,159,700
- Contract B for two booster stations for Slagles Lake Rd, Everette's Lake Rd and Ruritan Drive water line with H.G. Reynolds Company, Inc., at a bid of \$2,984,560
- Contract C for Rogers Rd. and Brunswick Rd. water line, force main and waste water pump station with Toney E. Hawley Construction Co. Inc., at a bid of \$1,955,275.
- Contract D for 58West and Brunswick Rd. water line and force main with Peters & White Construction Co., Inc., at a bid of \$1,439,911.

Mr. Gibson stated that the Consulting Engineer, B&B Consultants, Inc. and the Authority's Staff had reviewed the bids and each contractor's qualifications. He stated that their evaluation determined that the lowest responsible bidder for each contract had the manpower, equipment, experience and expertise to complete the project.

Mr. Whittington stated that Staff's recommendation was that the Board of Supervisors award only Contract A. He stated that Contract A would take the longest amount of time to construct. He also stated that it would have to be constructed anyway and that Staff wanted to reduce the risks of any unknowns and wait on Contract B, C and D until the Letter of Conditions were satisfied from Rural Development. He further stated that Staff anticipated that happening within the next two weeks. Mr. Whittington then stated that if Contract A was not awarded tonight, the Authority may be in a position of having to rebid the project because it had been more than 60 days since the Authority bid the project.

Dr. Lee moved, seconded by Mrs. Wiley, to only award Contract A to Caldwell Tanks, Inc., in the amount of \$1,159,700. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Contract Amendment with Dominion

Mr. Whittington stated that there were some delayed issues that had been experienced on the Dominion Project due to the Air Control Board and the receipt of the air permit by Dominion from DEQ. He stated that the contract as it currently existed included triggers in which the Authority was to start performing its tasks that was tied to the Certificate of Public Convenience and Necessity, the CPCN from the State Corporation Commission. He also stated that the Air Permit was received on April 1. Mr. Whittington then stated that Staff still could not proceed with awarding contracts until Staff was authorized to do so from Dominion after they received the Air Permit. He stated that now that Dominion had the Air Permit, they wanted Staff to get started on

constructing the projects; but the contract needed to be changed so that the triggers that started the time clicking on the Authority's clock needed to be the Air Permit and the issuance of the Notice to Proceed from Dominion rather than the CPCN from the Stated Corporation Commission to Dominion. He also stated that it was in the Authority's favor that the Authority approved the amendments drafted by Greg Haley and reviewed and accepted by Dominion.

Mr. Bryant moved, seconded by Dr. Lee, to approve the Dominion Contract Amendments. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: USDA Resolutions

Mrs. Parson stated that Resolution #WS-16-47 was a loan resolution required by Rural Development for the bond proceeds that would be needed to construct the extension or improvement of all the waterlines necessary for the Dominion Project. She stated that Staff was required to adopt the Resolution before the issuance of the Bonds could occur. She also stated that the amount on the Resolution was \$22,153,000 in Bond Revenue and there were also a portion of grant monies involved in the amount of \$2,180,000. Mrs. Parson then stated that Staff was requesting approval of Resolution #WS-16-47.

Dr. Lee moved, seconded by Mr. Bryant, to approve Resolution #WS-16-47. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Chemical Bids

Mr. Glen Gibson addressed the Authority stating that the Authority purchased a large number of chemical products for water and wastewater treatment. He stated that the Authority recently received sealed bids for 20 different products. He also stated that the bid prices would be effective from August 1, 2016 until July 31, 2017. He further stated that the bid packages were properly formatted, each bid was received in a timely manner and signed by an individual authorized to conduct business on behalf of the responding company. Mr. Gibson then stated that Staff recommended awarding the chemical procurements as specified and authorize the Staff to execute any documents associated with the award.

Sludge Process Enhancement Consultants	1
Suffolk Sales	1
Control Equipment	1
Water Guard	7
Jones	2
Univar	5

Mrs. Wiley moved, seconded by Mr. Bryant, to approve Staff's recommendations regarding the chemical bids. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: USDA Rate Resolution #WS-16-48

Mrs. Parson addressed the Board of Supervisors stating that the Rate Resolution #WS-16-48 was required by USDA. She stated that Staff was recommending that the Authority defer Resolution #WS-16-48 until the next meeting.

Dr. Lee moved, seconded by Mr. Bryant, to defer Resolution #WS-16-48. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Bid Results for Water and Sewer Utility Extensions at I-95, Exit 4

Mr. Moses Clements addressed the Authority stating that the Water and Sewer Authority's Staff had been working on water and sewer extensions at Interstate 95, Exit 4 for the last few months. He stated that the project had been bid out and on June 28, and that there was only one bid received from Biggs Construction Company, in the amount of \$95,707.00. He further stated that the amount exceeded the construction cost and the contingency budget by approximately 20%. Mr. Clements stated that about 2/3 of the funding for the project was being provided by a grant from the Tobacco Commission. He stated that utilizing those funds in a timely manner would maintain a positive relationship with the funding organization. Mr. Clements stated that additionally, Staff would like to move the extensions forward to be completed in approximately 2 ½ months. He also stated that rebidding the project would not allow sufficient time to meet the deadlines already set and that Staff was recommending the following:

- Authorize the Staff to negotiate the project cost with Biggs Construction, and
- Authorize the Authority's Director to execute the construction contract contingent on: (1) reaching a project cost that is within budget limits after it is prepared by the Authority's Attorney.

Dr. Lee moved, seconded by Mr. Bryant, to approve Staff's recommendations. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Miscellaneous Matters

Mr. Whittington stated that the Staff Work Programs were prepared for the Authority's review and comments.

Chairman Ferguson asked if anyone had any questions. There were none.

In Re: Revised Engineering Contract Amendments between the Water and Sewer Authority and B&B

Mr. Whittington stated that the contract was for the Phase I Improvements of the Dominion Utilities Projects. He stated that there needed to be an agreement that could be approved by Rural Development so the existing contract had been amended with such provisions such that it could be approved by Rural Development. He also stated that it was one of the conditions in the Letter of Conditions received by the Authority. He then requested approval of the Engineering Contract Amendments.

Dr. Lee moved, seconded by Mr. Bryant, to approve the Engineering Contract Amendments. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

In Re: Adjournment

There being no further business to discuss, Mr. Bryant moved, seconded by Mrs. Wiley, to adjourn the meeting. Voting aye: Mr. Bryant, Dr. Lee, Mrs. Wiley and Chairman Ferguson.

Michael W. Ferguson, Chairman
Greenville County Water and Sewer Authority